



Parish



**Members of Catshill & North Marlbrook
Council
are summoned to attend an ordinary
meeting on
Thursday 29th July 2021 starting at 19:00 in
Catshill Village Hall**

Members of the public are welcome to attend for the duration of the meeting and may speak at item 3 to ask questions related to the agenda or to suggest items for future consideration.

C M Blake

Carol Blake

Clerk to the Council 22/07/2021

AGENDA

1. Chairman's welcome
2. To receive apologies from any member unable to attend
3. Open Forum : official business is suspended in order to receive representations / reports from:
 - 3.1 Members of the public.
 - 3.2 Worcs County Councillor for the Woodvale Division
 - 3.3 Bromsgrove District Councillors for North Catshill, South Catshill and Marlbrook wards.
 - 3.4 Any other community representative.
4. To re-open the meeting Parish Councillors and the Chairman may only speak from this point forward.
5. Declarations of Interest Members are asked to -
 - a) Update their register entry on the Members' Register of Interests where necessary;
 - b) Declare any Disclosable Pecuniary Interests (DPI) in items on the agenda and their nature (a DPI relates to anything on the member's entry in the Members' Register of Interests);
 - c) Declare any Other Disclosable Interests (ODI) in items on the agenda and their nature.Councillors who have declared a DPI or an ODI must leave the room for the relevant item unless granted a dispensation on specific grounds to stay/speak/vote; the request for a dispensation must be put in writing to the Clerk in advance of the meeting.
6. Dispensations To consider any written requests for dispensation from any Member
7. Previous minutes To approve the minutes of the Parish Council meeting held 24/06/2021
8. Chairman's Report to include:
 - 8.1 Community Garden
 - 8.2 Precept Bonus
 - 8.3 CILCA funding to be ratified
9. Clerk's report on delegated actions, progress updates and communications received
 - 9.1 To review and approve Publication Scheme document (document sent)

9.2 Reminder re War Memorial documents from Cllr Osman

9.3 Continue with Zoom (20% discount for annual plan)

10. Finance

10.1 To receive the payments and receipts report to 20/07/2021 and related budget comparison see below. Note all bills for payment are as approved in the budget

Bank Reconciliation as at 20/07/2021				
Opening Cash Book balance			£86,117.87	
Add receipts between 1 April - 20 July 2021	35,940.00			
Less payments between 1 April - 20 July 2021	-20,094.65			A
Cashbook balance at 20 June 2021			£101,963.22	
Bank statements at 20 July 2021				
Unity Trust Bank	107,721.24			
Soldo account	24.64			
Less unrepresented cheques, as list below	5782.66			
Bank balances at 20 July 2021			£101,963.22	B
				£0.00
Unrepresented cheques:				
	v045		558.13	
	v046		310.00	
	v051		237.60	
	v052		1,116.36	
	v053		766.80	
	v056		1668.00	
	v057		662.57	
	v058		177.60	
	v059		24.00	
	v060		261.60	
			5,782.66	

11. Items for discussion:

11.1 Parish Council email accounts- update

11.2 Action Plan Update if any – Cllr Baker

11.3 Update from Footpaths group if any– Cllr Laniosh

11.4 Update regarding solar lights and Summer Fete if any – Cllr Osman

11.5 Newsletter items – Cllr Masters

12. Committee and Representatives Reports

To include any relevant feedback from working group leads:

- 12.1 **Neighbourhood Plan Steering Group**
- 12.2 **Environment and Highways Committee** - Cllr I Hooper
- 12.3 **Whitford Vale and Perryfields Development** - (Cllr P Baker)
- 12.4 **Planning Committee** – (Cllr T Gillespie)
- 12.5 **Finance and Staffing Committee** (Cllr P Baker)
- 12.6 **Village Hall Management** (Cllr Hooper)

13. Date and time of next meeting

Excerpt from accounts spreadsheet for July 2021

<u>Jul-21</u>	invoice ref V/R	Description	Receipts	Payments Gross	Payments VAT	Payments Net
HMRC	v045	PAYE & NI quarter 1		558.13	-	558.13
Allen Farnsworth	v046	Lengthsman July		310.00		310.00
Grenke	v047	Grenke Leasing for Copier July - Sept		76.97	12.83	64.14
O2	v048	office mobiles		20.48	3.41	17.07
Talk Talk	v049	Office phone and broadband - June 2021		44.45		44.45
Unity Trust Bank	v050	Bank charge, 1st quarter		18.00	-	18.00
Meadowfields Ground Maintenance	v051	Maintain shrubs at gardens June 2021		237.60	39.60	198.00
Birmingham City Council	v052	Ivy Cottage Plants for Summer		1,116.36	186.06	930.30
Plantscape Ltd	v053	Planters Summer		766.80	127.80	639.00
Soldo card - Stinky Ink	v054	Ink cartridges for home printer		29.13	4.86	24.27
Soldo card - Microsoft monthly fee		Microsoft 365		7.99	-	7.99
Soldo card - Zoom Monthly fee		Zoom Sub		14.39	2.40	11.99
EON	v055	Electricity at War Memorial		74.48	3.55	70.93
SMIS	v056	Annual web hosting and update of website		1668.00	278.00	1390.00
Salaries	v057-58	PO Salary July 2021		840.17	-	840.17
Mrs C Blake	v059	Working from Home Allowance SLCC Guidelines		24.00	-	24.00
Bromsgrove District Council	R3	Lengthsman Refund Apr 2021	240.00			-
JRB Enterprise Ltd	v060	10 Boxes of Dog waste bags		261.60	43.60	218.00
			240.00	6,068.55	702.11	5,366.44
		Total for year to 31/03/2022	35,940.00	20,094.65	2,028.53	18,066.12

Councillors: B McEldowney (Chairman), J Alderson, P Baker, G Blackmoor, T Gillespie, I Hooper, M Johnson, P Masters, S Osman, B Laniosh, D West

