



# Community Emergency Plan

Plan last updated on: 20/02/2018

**If you are in immediate danger call 999**

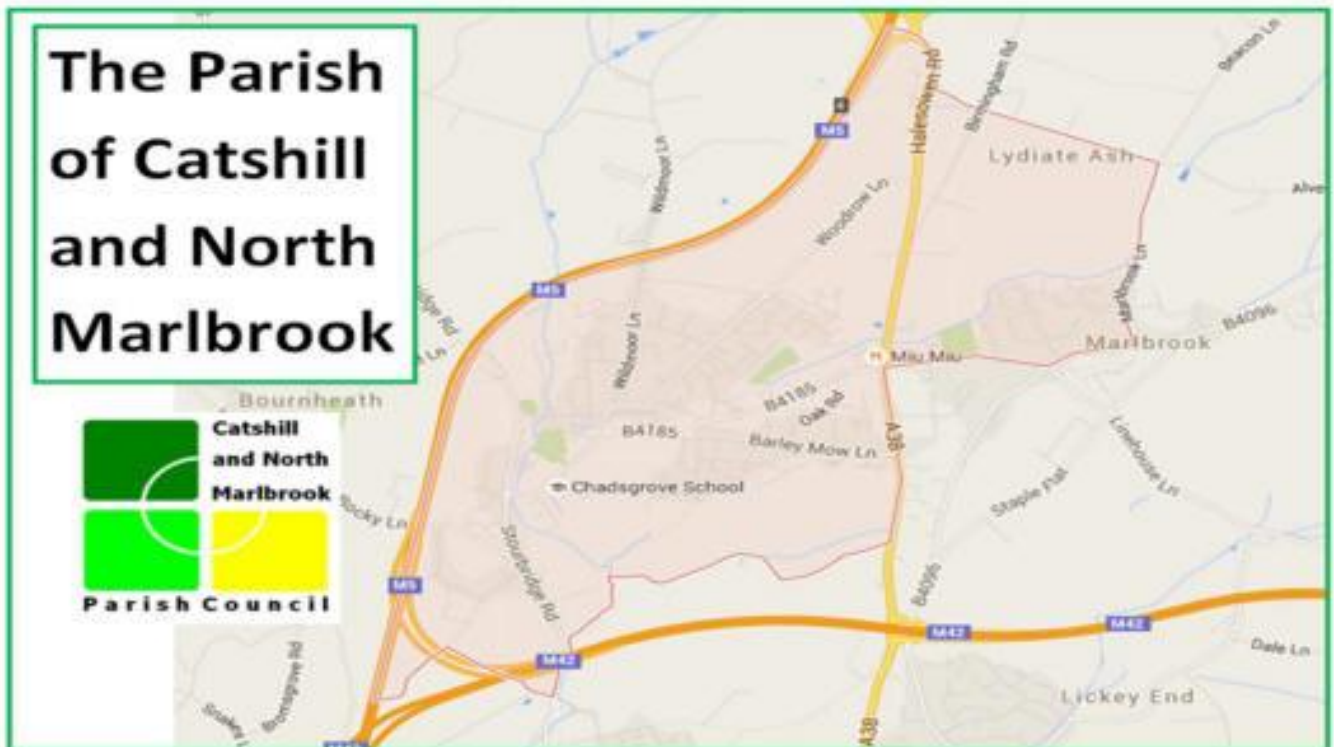
## Plan distribution list

Name	Role	Phone number/email address	Issued on
All members of Emergency Contact Group		See below	
Parish web site			

# Plan amendment list

<b>Date of amendment</b>	<b>Date for next revision</b>	<b>Details of changes made</b>	<b>Changed by</b>

## Map of Area Covered by Plan



## Introduction

All major emergencies are dealt with by the Emergency Services, Local Authorities, Utilities and Voluntary Agencies in a combined response. In extreme conditions such as heavy snow, storm and flooding, there is a possibility that the emergency services may not be able to reach the scene immediately.

In such circumstances, the initial response may rely entirely on local people.

A Community Emergency Plan can help a community prepare for an emergency and minimise its impact should they be affected.

## Types of Potential Emergency Risks which might impact on the Parish

Major transport accident (road, rail, air)

Pollution/chemical release from transport accident

Total or partial loss of main services (Electricity, Gas, Water)

Explosion / Major Fire / Gas leak

Flooding

Building collapse

Very severe weather/storm damage,

Very heavy snowfall / cut off to an unusual degree.

## Local skills and resources assessment

Skill/Resource	Who?	Contact details	Location	When might be unavailable?
4x4 Vehicles				
Other vehicles				
Chainsaw				
First Aider	St John Ambulance Worcestershire England	01527 576300 0870 010 4950	Ambulance Station, Barnsley Hall Drive B61 0EX Bromsgrove	
Defibrillator			Baptist Church Milton Road, Catshill	
Defibrillator			Catshill Village Hall Golden Cross Lane	

Lifting hoists and adapted transport for mobility impaired		01527 871511	Chadsgrove School Meadow Road Catshill	

## Key locations identified with emergency services for use as places of safety

Building	Location	Potential use in an emergency	Contact details of key holder	
Methodist Church	Golden Cross Lane B610LG	Hall, kitchen, toilets	Rev. Anne Smith	01527 570437
Village Hall	Golden Cross Lane B610JZ	Hall, kitchen, toilets	<b>Clare Wing Owen Sweeting</b>	<b>07762 747992 01527 870895</b>
Baptist Church	Milton Road, Catshill, B61 0NA	Hall, kitchen, toilets		
Christ Church	Stourbridge Road Catshill  B61 9LH			
Welcome Hall Evangelical Church	34 Woodrow Lane, Catshill, B61 0PU			
St Lukes	Braces Lane Marlbrook	Hall, Kitchen, toilets		

# Emergency contact list

## Contact Details as at January 2018 Members of Catshill and North Marlbrook Parish Council

Catshill Village Hall, Golden Cross Lane, Catshill,  
BROMSGROVE B61 0JZ  
(Office manned-hours Monday and Tuesday 9:45am to  
11:15am)

[www.catshillandnorthmarlbrook-pc.gov.uk](http://www.catshillandnorthmarlbrook-pc.gov.uk)

Clerk: Rebekah Powell, Email:  
[clerk@catshillandnorthmarlbrook-pc.gov.uk](mailto:clerk@catshillandnorthmarlbrook-pc.gov.uk), Tel:  
01527 873266 / 07813 671899

Assistant Clerk: Jim Quinn, Email:  
[assistantclerk@catshillandnorthmarlbrook-pc.gov.uk](mailto:assistantclerk@catshillandnorthmarlbrook-pc.gov.uk) Tel: 01527 873266

NAME / ward	ADDRESS	TEL/E-MAIL	Env & Hinh	Fin & Staff	Planning	Comms	NP	Dementia Friends	Catshill in Bloom
<b>BARLEY MEADOW</b>			NB: All committees include Chairman						
<b>Phil BAKER</b>	33 Hazelton Road Marlbrook B61 0JG	Tel: 01527 870861 <a href="mailto:philbaker@btinternet.com">philbaker@btinternet.com</a>		✓					
<b>Michael BALL</b>	24 Milton Road Catshill B61 0NG	Tel: 01527 832252	✓						
<b>Jill BATE</b>	4 Tall Trees Close Catshill B61 0HQ	Tel: 01527 833342 <a href="mailto:andrew.bate@tesco.net">andrew.bate@tesco.net</a>		✓	✓				
<b>Martin KNIGHT</b>	3 Milton Road Catshill B61 0NA	Tel: 01527 574567 <a href="mailto:mck.cwutss@yahoo.co.uk">mck.cwutss@yahoo.co.uk</a>			✓		✓		
<b>Paul MASTERS</b>	451b Birmingham Rd Marlbrook B61 0HZ	Tel: 01527 579737 <a href="mailto:paulhmasters@btinternet.com">paulhmasters@btinternet.com</a>	✓		✓	✓			
<b>Malcolm SHEPHEARD</b>	3 Poplar Close Catshill B61 0HH	Tel: 01527 871315 <a href="mailto:malcandtricia@outlook.com">malcandtricia@outlook.com</a>	✓	✓	✓				
<b>Owen SWEETING CHAIR OF COUNCIL</b>	54a Golden Cross Lane Catshill B61 0LG	Tel: 01527 870895 <a href="mailto:Owen.Sweeting@sky.com">Owen.Sweeting@sky.com</a>	✓	✓	✓	✓			
<b>Neil WARD</b>	2 Tall Trees Close, Catshill, Bromsgrove, B61 0HQ	Tel: 07816 591600 <a href="mailto:Neil.ward@bourneville.ac.uk">Neil.ward@bourneville.ac.uk</a>	✓				✓		
<b>MARLBROOK</b>									
<b>Tessa GILLESPIE</b>	10 Lord Austin Drive Grange Park, Marlbrook B60 1RB	Tel: 01214 477833 <a href="mailto:ghilliesbeg@btinternet.com">ghilliesbeg@btinternet.com</a>		✓	✓				
<b>Bernard McELDOWNEY VICE-CHAIR OF COUNCIL</b>	Yew Tree Cottage, 108 Old Birmingham Rd Lickey End B60 1DG	Tel: 07957 576 946 <a href="mailto:bernard.mceldowney273@btinternet.com">bernard.mceldowney273@btinternet.com</a>	✓	✓	✓		✓		
<b>WOODROW</b>									
<b>Glenys BLACKMOOR</b>	20 Mayfield Close Catshill B61 0NP	Tel: 01527 833144	✓						✓
<b>Val HARMAN</b>	35a New Road, Bromsgrove, B60 2JN	Tel: 01527 570 280 <a href="mailto:val.harman123@btinternet.com">val.harman123@btinternet.com</a>					✓	✓	
<b>Collette STARK</b>	359 Stourbridge Road, Catshill, B61 9LF	Tel: 07808 739 353 <a href="mailto:Starkcollette@gmail.com">Starkcollette@gmail.com</a>							

# Contacting the Emergency Group

In the event of an emergency, the first member who becomes aware of the emergency will contact as many other members as they are able.

## List of community organisations that may be helpful in identifying vulnerable people or communities in an emergency

Organisation	Name and role of contact	Phone number
Bromsgrove Social Services	For adults	01905 768053
	For minors	01905 822666

## Activation triggers

The Plan can be activated by any member of the Emergency Group based on that person's assessment of the situation. It is easier to stop the plan activation should events come under control sooner than expected than to not respond at all.

Sometimes full plan activation will not be required, but the plan should also be seen as a resource to solve smaller issues within the community. Do not hesitate to activate the plan after consultation with the emergency services.

If details of an incident are received from a source other than the emergency services or local authority then those receiving the notification must contact the emergency services to ensure they are aware of the incident. This requires making a 999 call and asking for the appropriate service.

# First steps in an emergency

	Instructions	Tick
1	Call 999 (unless already alerted)	
2	Ensure you are in no immediate danger	
3	Contact the Community Emergency Group and meet to discuss the situation	
4	In an emergency the emergency services want <b>clear, concise, actual information as soon as possible.</b> * Try to use the time available awaiting their response to obtain further information and if there is any additional information telephone the emergency services again to update them, as this might affect the resources they deploy.	
5	Until help arrives and without endangering yourself or other local people contact the appropriate members of the community listed in the plan and ask them to report to the agreed assembly point if appropriate.	
6	When the emergency services or local authority are on scene try to make contact with them and explain who you are and what your role is.	



# Community Emergency Group first meeting agenda

Date:

Time:

Location:

Attendees:

## 1. What is the current situation?

### Location of the emergency. Is it near:

- A school?
- A vulnerable area?
- A main access route?

### Type of emergency:

- Is there a threat to life?
- Has electricity, gas or water been affected?
- Are there any vulnerable people involved?
  - Elderly
  - Families with children

### What resources do we need?

- Food?
- Off-road vehicles?
- Blankets?
- Shelter?

## 2. Establishing contact with the emergency services

## 3. How can we support the emergency services?

## 4. What actions can safely be taken?

## 5. Who is going to take the lead for the agreed actions?

## 6. Any other issues?

# Actions agreed with emergency responders in the event of an evacuation

[Use this space to record details of the actions you can take to help your local authority if an evacuation is necessary in your community.]

## Alternative arrangements for staying in contact if usual communications have been disrupted

Communication Type	Name of contact	Location