 Community Emergency Plan

Plan last updated on: 20/02/2018

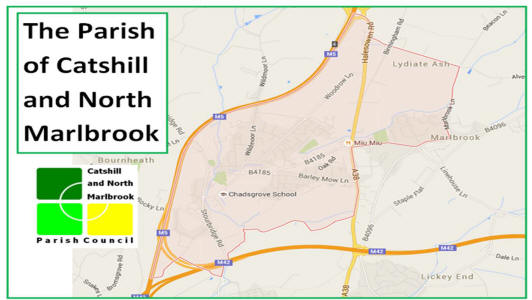
**If you are in immediate danger call 999**

## Plan distribution list

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Role** | **Phone number/email address** | **Issued on** |
| All members of  Emergency Contact Group |  | See below |  |
| Parish web site |  |  |  |
|  |  |  |  |
|  |  |  |  |

## Plan amendment list

|  |  |  |  |
| --- | --- | --- | --- |
| **Date of**  **amendment** | **Date for next revision** | **Details of changes made** | **Changed by** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

Map of Area Covered by Plan

**Introduction**

All major emergencies are dealt with by the Emergency Services, Local Authorities, Utilities and Voluntary Agencies in a combined response. In extreme conditions such as heavy snow, storm and flooding, there is a possibility that the emergency services may not be able to reach the scene immediately.

In such circumstances, the initial response may rely entirely on local people.

A Community Emergency Plan can help a community prepare for an emergency and minimise its impact should they be affected.

Types of Potential Emergency Risks which might impact on the Parish

Major transport accident (road, rail, air)

Pollution/chemical release from transport accident

Total or partial loss of main services (Electricity, Gas, Water)

Explosion / Major Fire / Gas leak

Flooding

Building collapse

Very severe weather/storm damage,

Very heavy snowfall / cut off to an unusual degree.

# Local skills and resources assessment

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Skill/Resource** | **Who?** | **Contact details** | **Location** | **When might be unavailable?** |
| 4x4 Vehicles |  |  |  |  |
| Other vehicles |  |  |  |  |
| Chainsaw |  |  |  |  |
| First Aider | St John Ambulance  Worcestershire England | 01527 576300  0870 010 4950 | Ambulance Station, Barnsley Hall Drive  B61 0EX  Bromsgrove |  |
| Defibrillator |  |  | Baptist Church  Milton Road, Catshill |  |
| Defibrillator |  |  | Catshill Village Hall  Golden Cross Lane |  |
| Lifting hoists and adapted transport for mobility impaired |  | 01527 871511 | Chadsgrove School  Meadow Road  Catshill |  |
|  |  |  |  |  |

# Key locations identified with emergency services for use as places of safety

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Building** | **Location** | **Potential use in an emergency** | **Contact details of key holder** |  |
| Methodist Church | Golden Cross Lane  B610LG | Hall, kitchen, toilets | Rev. Anne Smith | 01527 570437 |
| Village Hall | Golden Cross Lane  B610JZ | Hall, kitchen, toilets | **Clare Wing**  **Owen Sweeting** | **07762 747992 01527 870895** |
| Baptist Church | Milton Road, Catshill,  B61 0NA | Hall, kitchen, toilets |  |  |
| Christ Church | Stourbridge Road Catshill  B61 9LH |  |  |  |
| Welcome Hall Evangelical Church | 34 Woodrow Lane,Catshill, B61 0PU |  |  |  |
| St Lukes | Braces Lane Marlbrook | Hall, Kitchen, toilets |  |  |

# Emergency contact list

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Contact Details as at January 2018**  **Members of Catshill and North Marlbrook Parish Council**  Catshill Village Hall, Golden Cross Lane, Catshill, BROMSGROVE B61 0JZ  (Office manned-hours Monday and Tuesday 9:45am to 11:15am)  [www.catshillandnorthmarlbrook-pc.gov.uk](http://www.catshillandnorthmarlbrook-pc.gov.uk) | | | **Clerk:** Rebekah Powell, Email: [clerk@catshillandnorthmarlbrook-pc.gov.uk](mailto:clerk@catshillandnorthmarlbrook-pc.gov.uk), Tel: 01527 873266 / 07813 671899  **Assistant Clerk:** Jim Quinn, Email: [assistantclerk@catshillandnorthmarlbrook-pc.gov.uk](mailto:assistantclerk@catshillandnorthmarlbrook-pc.gov.uk) Tel: 01527 873266 | | | | | | | |
| **NAME / ward** | **ADDRESS** | **TEL/E-MAIL** | | **Env& High** | **Fin & Staff** | **Planning** | **Comms** | **NP** | **Dementia Friends** | **Catshill in Bloom** |
| **BARLEY MEADOW** | | | | NB: All committees include Chairman | | | | | | |
| **Phil BAKER** | 33 Hazelton Road  Marlbrook B61 0JG | Tel: 01527 870861 [philjbaker@btinternet.com](mailto:philjbaker@btinternet.com) | |  | ✓ |  |  |  |  |  |
| **Michael BALL** | 24 Milton Road  Catshill B61 0NG | Tel: 01527 832252 | | ✓ |  |  |  |  |  |  |
| **Jill BATE** | 4 Tall Trees Close  Catshill B61 0HQ | Tel: 01527 833342  [andrew.bate@tesco.net](mailto:andrew.bate@tesco.net) | |  | ✓ | ✓ |  |  |  |  |
| **Martin KNIGHT** | 3 Milton Road  Catshill B61 0NA | Tel: 01527 574567  [mck.cwutss@yahoo.co.uk](mailto:mck.cwutss@yahoo.co.uk) | |  |  | ✓ |  | ✓ |  |  |
| **Paul MASTERS** | 451b Birmingham Rd  Marlbrook B61 0HZ | Tel: 01527 579737  [paulhmasters@btinternet.com](mailto:paulhmasters@btinternet.com) | | ✓ |  | ✓ | ✓ |  |  |  |
| **Malcolm SHEPHEARD** | 3 Poplar Close  Catshill B61 0HH | Tel: 01527 871315  [malcandtricia@outlook.com](mailto:malcandtricia@outlook.com) | | ✓ | ✓ | ✓ |  |  |  |  |
| **Owen SWEETING**  **CHAIR OF COUNCIL** | 54a Golden Cross Lane  Catshill B61 0LG | Tel: 01527 870895  [Owen.Sweeting@sky.com](mailto:Owen.Sweeting@sky.com) | | ✓ | ✓ | ✓ | ✓ |  |  |  |
| **Neil WARD** | 2 Tall Trees Close, Catshill, Bromsgrove, B61 0HQ | Tel: 07816 591600  [Neil.ward@bourneville.ac.uk](mailto:Neil.ward@bourneville.ac.uk) | | ✓ |  |  |  | ✓ |  |  |
| MARLBROOK | | | | | | | | | | |
| **Tessa GILLESPIE** | 10 Lord Austin Drive  Grange Park, Marlbrook  B60 1RB | Tel: 01214 477833  [ghilliesbeg@btinternet.com](mailto:ghilliesbeg@btinternet.com) | |  | ✓ | ✓ |  |  |  |  |
| **Bernard McELDOWNEY**  **VICE-CHAIR OF COUNCIL** | Yew Tree Cottage,  108 Old Birmingham Rd  Lickey End B60 1DG | Tel: 07957 576 946  [bernard.mceldowney273@btinternet.com](mailto:bernard.mceldowney273@btinternet.com) | | ✓ | ✓ | ✓ |  | ✓ |  |  |
| **WOODROW** | | | | | | | | | | |
| **Glenys BLACKMOOR** | 20 Mayfield Close  Catshill B61 0NP | Tel: 01527 833144 | | ✓ |  |  |  |  |  | ✓ |
| **Val HARMAN** | 35a New Road, Bromsgrove, B60 2JN | Tel: 01527 570 280  [val.harman123@btinternet.com](mailto:val.harman123@btinternet.com) | |  |  |  |  | ✓ | ✓ |  |
| **Collette STARK** | 359 Stourbridge Road, Catshill, B61 9LF | Tel: 07808 739 353  [Starkcollette@gmail.com](mailto:Starkcollette@gmail.com) | |  |  |  |  |  |  |  |

# Contacting the Emergency Group

In the event of an emergency, the first member who becomes aware of the emergency will contact as many other members as they are able.

# List of community organisations that may be helpful in identifying vulnerable people or

# communities in an emergency

|  |  |  |
| --- | --- | --- |
| **Organisation** | **Name and role of contact** | **Phone number** |
| Bromsgrove Social Services | For adults | 01905 768053 |
|  | For minors | 01905 822666 |

# Activation triggers

The Plan can be activated by any member of the Emergency Group based on that person’s assessment of the situation. It is easier to stop the plan activation should events come under control sooner than expected than to not respond at all.

Sometimes full plan activation will not be required, but the plan should also be seen as a resource to solve smaller issues within the community. Do not hesitate to activate the plan after consultation with the emergency services.

If details of an incident are received from a source other than the emergency services or local authority then those receiving the notification must contact the emergency services to ensure they are aware of the incident. This requires making a 999 call and asking for the appropriate service.

# First steps in an emergency

|  |  |  |
| --- | --- | --- |
|  | **Instructions** | **Tick** |
| **1** | Call 999 (unless already alerted) |  |
| **2** | Ensure you are in no immediate danger |  |
| **3** | Contact the Community Emergency Group and meet to discuss the situation |  |
| **4** | |  |  | | --- | --- | |  | | |  | In an emergency the emergency services want **clear, concise, actual information as soon as possible**. **\*** Try to use the time available awaiting their response to obtain further information and if there is any additional information telephone the emergency services again to update them, as this might affect the resources they deploy. | |  |  | |  |  | |  |
| **5** | Until help arrives and without endangering yourself or other local people contact the appropriate members of the community listed in the plan and ask them to report to the agreed assembly point if appropriate. |  |
| **6** | When the emergency services or local authority are on scene try to make contact with them and explain who you are and what your role is. |  |
|  |  |  |

# Community Emergency Group first meeting agenda

|  |
| --- |
| Date:  Time:  Location:  Attendees:  **1. What is the current situation?**  **Location of the emergency. Is it near:**   * A school? * A vulnerable area? * A main access route?   **Type of emergency:**   * Is there a threat to life? * Has electricity, gas or water been affected? * Are there any vulnerable people involved?   + Elderly   + Families with children   **What resources do we need**?   * Food? * Off-road vehicles? * Blankets? * Shelter?  1. **Establishing contact with the emergency services** 2. **How can we support the emergency services?** 3. **What actions can safely be taken?** 4. **Who is going to take the lead for the agreed actions?** 5. **Any other issues?** |

# 

# Actions agreed with emergency responders in the event of an evacuation

[Use this space to record details of the actions you can take to help your local authority if an evacuation is necessary in your community.]

# Alternative arrangements for staying in contact if usual communications have been

# disrupted

|  |  |  |
| --- | --- | --- |
| **Communication Type** | **Name of contact** | **Location** |
|  |  |  |
|  |  |  |