



Staffing Committee

Meeting held 8.00pm

Thursday 23rd September 2010

Catshill Village Hall, Golden Cross Lane, Catshill

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| Members present | Cllrs – P Baker, G Blackmoor, G Witcomb |
| In attendance | Clerk - Gill Lungley |
| 1. Election of Chairman | Cllr P Baker elected to chair this committee |
| 2. Apologies for absence | Cllr M Knight (work commitments) |
| 3. Declarations of Interest | None declared |
| 4. Public Questions | No members of the public were present. |
| 5. Minutes of previous meeting | The minutes of the meeting held 19/11/2009 were agreed and would be signed in due course. |
| 6. Resolution to exclude the public | It was agreed to close the meeting to members of the public for the next agenda item due to the subject matter relating to employees. <i>Public Bodies (Admission to Meetings) Act 1960</i> |
| 7. Salary Reviews | No notification as yet regarding outcome of the local council sector pay negotiations. It was agreed as follows: <ol style="list-style-type: none">1. Clerk – increase by 1SCP as from 01/04/2011 and to review hours worked at a future meeting.2. Litter picker – to include bus shelter care on list of duties and to review pay when outcome of sector review is known. |
| 8. Re-open meeting to public | It was resolved to re-open the meeting to the public. |
| 9. Lone Worker Policy | It was agreed to adopt the Lone Workers Policy and the accompanying Risk Assessment record.

Suggestions were made to improve workers' safety including full use of Worcestershire Telecare. |

10. Future Agenda Items

- a) Marlbrook Notice Board – to change existing struts to be more reliable following concerns raised by Clerk.
- b) Pensions Policy – PB to bring to next meeting.

11. Date and time of next meeting

To be arranged

This meeting ended at 9.00pm

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Chairman, Finance Committee
Catshill and North Marlbrook Parish Council