



FINANCE COMMITTEE

MINUTES OF MEETING HELD

7.30pm, THURSDAY 4th MARCH 2010

Catshill Village Hall, Golden Cross Lane

Present Cllrs P Baker, A Kelly (ex officio), M Owen (vice-chairman)

In attendance Clerk : Mrs G Lungley

1. Election of Chairman

As Cllr Knight had resigned as Chairman of this Committee it was agreed to elect Cllr P Baker to chair this committee.

2. Apologies Cllrs M Knight, M Tingle (work commitments), G Witcomb (annual leave)

3. Declarations of Interest

Cllr A Kelly, minute no.6(b) below. Prejudicial interest due to commercial interest in Catshill Fun Day 12/06/10, and is a governor to 1st school.

3. Adjournment for Public Question Time None present

4. Approval of minutes of previous meeting

The minutes of the meeting held 19/11/2009 were approved and signed.

5. Finance update to 31/01/2010

The bank reconciliation to 31/01/2010 was circulated; the discrepancy relating to overpayment to npower for estimated power to the War Memorial had been cancelled as per the bank statement received 04/03/2010 and was checked by members present. The bank reconciliation was accepted.

It was suggested that the Parish Council should be seeking a better rate of interest on deposits.

The current budget was reviewed – actual against predicted - and found to be in order. The Parish Council chairman would be reminded to claim the annual allowance.

6. Grant Applications

- a) Request for funding assistance from NWWA for erection of 5-a-side goal

It was agreed Cllr P Baker would meet with applicant to clarify requirements and discuss further; he would put forward a relevant proposal at the next Parish Council meeting.

Having declared a prejudicial interest in the next item, Cllr Kelly withdrew from the meeting. At this stage the meeting was inquorate thus the recommendation will be forwarded to the full parish council meeting on 25/03/2010 for ratification.

- b) Request for funding assistance from NWWA for Catshill Fun Day

It would be recommended to the next meeting of the Parish Council to provide funding to NWWA for essential operational items for the Annual Fun Day, eg additional insurance cover, St Johns' Ambulance, some advertising and printing costs to a total of £375. The request for funding for materials to encourage the schools' involvement on the day was turned down as it was contrary to the parish council's Donations Policy.

7. Participatory budgeting

It was agreed this procedure to encourage residents' involvement in the democratic process will be flagged up at the Annual Parish Meeting on 15th April 2010 and put into action later in the year when the budget process is undertaken. PB will present.

8. Purchase of new printer

It was agreed the clerk was to be provided with the funds to purchase a new printer and spare cartridge online.

9. Independent internal audit

The parish council's accounts are to be sent to the independent internal auditor on 10/05/2010 it was agreed two members of this committee, MO and GW, would check them on 22/04/2010 at 10.00am.

10. Miscellaneous payments

Payments regarding items of expenditure via chairman's allowance were discussed.

11. Date and time of next meeting To be arranged

This meeting ended at 9.10pm

Signed.....
Chairman, Finance Committee

Date.....