



FINANCE COMMITTEE

MINUTES OF MEETING HELD

7.00pm, THURSDAY 5th MARCH 2009

Catshill Village Hall, Golden Cross Lane

Present Cllrs G Witcomb (Chairman), P Baker

In attendance Clerk : Mrs G Lungley

1 Apologies Cllrs M Knight, P Masters, M Tingle (due to business commitments)
Mrs M Owen (unwell)

Note : This meeting was inquorate; no decisions to be implemented until ratified by the next full parish council meeting.

2 Declarations of Interest

None declared

3 Adjournment for Public Question Time

There were no representations from the public

4 Approval of minutes of previous meeting

The minutes of the meeting held 16/12/2008 were approved and signed.

5 Feedback from previously discussed items

- a) **Freedom of information publication scheme** – outline published on parish council notice boards; full document to be uploaded to parish council website.
- b) **Chairman's Chain of Office** – Fattorini had provided quotations and drawings for hallmarked sterling silver pendant enamelled with the parish council logo; to be referred to the full parish council for decision. Costs between £462.00 - £943.00.
- c) **NWWA meetings** – (North West Ward Association) would be asked to set a date for the next meeting; the Clerk would then circulate to all those likely to be involved.
- d) **Personnel/Staffing Committee** – national salary rates for 08/09 not yet finalised.

6 Finance Update to 26/02/2009

Budget review: suggested include a separate budget heading for expenditure on capital items. If this had been done for the current budget then it would show a transfer to reserves of £3300 (including unspent election costs), rather than a budget overspend.

7 Expenditure items

- a) CAB Grant Request: it was recommended to send a grant of £250 to the Bromsgrove Citizens Advice Bureau (in line with the Parish Council's policy for donations to charities etc.) and to ask:
 - 1) whether an outreach service could be considered for the parish, and
 - 2) whether a parish councils' representative could sit on their Trustee Board.
- b) Approval of broadband connection costs: the office had yet to be connected to the village hall's broadband network; costs not yet known but not expected to exceed £100.

8 Insurance Review

The Clerk is to request quotes from different insurers, to include new assets and to check on the war memorial's cover.

9 5-Year Plan

This to be reviewed following the Annual Parish Meeting (23/04/09).

10 Date and time of next meeting To be arranged

This meeting ended at 8.35pm

Signed.....
Chairman, Finance Committee

Date.....