

Present : Cllrs G Witcomb (Chairman), P Masters (Vice-Chairman),
Mrs G Blackmoor, D Carter, A Kelly, M Knight, Mrs M Owen, A Pugh,
M Shephard

In attendance : Ms Rachel Kennett, Waste Policy and Promotions Officer, BDC
Clerk: Mrs G Lungley

08/068 Apologies

Apologies for absence were accepted from Cllrs P Baker (holiday), Ms J Brown (work commitments), Mrs A Glendenning (injury), M Tingle (family commitments)

08/069 Declarations of Interest

Cllr D Carter – member of NWWA

08/070 Adjournment of Meeting

Presentation from Rachel Kennett, Waste Policy and Promotions Officer, BDC to advise on the District Council's plans for waste collection next year; points raised as attached page 25.

Public Question Time – see attached, page 25.

08/071 Approval of minutes of previous meeting

The minutes of the meeting held 25/09/2008 were amended to show 'Cobnall Road' not 'Cobnall Lane' on page 21, bullet point no. 2, approved and signed.

08/072 Chairman's Report As attached

Members asked for feedback from the community event that had been organised by Bromsgrove District Housing Trust on 13/10/2008.

08/073 Correspondence

Items received as per list previously circulated were available to view at the meeting.

08/074 Questions from councillors

1. Had this council been contacted by its District Council representatives? It was suggested they be asked to provide a written report if they could not appear in person at parish council meetings.

08/075 Committee / Group / Representation Reports

- a) **Finance Committee:** Cllr G Witcomb - Meeting held 07/10/2008 included preliminary talks on next year's budget.
- b) **Planning Committee:** Cllr D Carter - Meeting held 16/10/08 – to raise concerns with the Planning Authority re: illuminated shop signs in Golden Cross Lane and Gibb Lane; BDC advice received regarding the new consultation and notification procedures via the internet planning portal (it was suggested this council request from BDC the appropriate equipment to meet the new requirements).
- c) **Environment & Highways:** As per minutes of meeting held 20/10/08; matters discussed related to the work to be done by the Lengthsman, the condition of the bus shelters in the parish, and the potential of Ivy Gardens shrubbery as a hazard to car drivers.
- d) **Youth Group:** nothing further to report as yet.
- e) **Personnel:** nothing further to report as yet.
- f) **Website & IT Support:** Cllr P Masters – the parish council's minutes are now available on the website; it is possible to now make additions and corrections to the website independently of SMIS and the website statistics can be made available. The clerk cannot yet access broadband from the parish council office, but it is hoped the village hall will enable this in due course. Cllr P Masters was congratulated for his work and it was agreed to meet soon progress requirements.
- g) **Parish Plan Group:** No report had been received as at 29/10/08.
- h) **Events Committee:** Cllr D Carter - the Bonfire and Fireworks Event is proceeding, first aiders and police cover will be in place; Cllr D Carter will review the insurance policies. There was concern about the article in the previous day's Bromsgrove Advertiser which may be misleading concerning the proceeds of the event and concern was expressed about the event being opened by a politician.
- i) **Working Party response to BDC consultation on Local Neighbourhood Partnerships:** this had been submitted at the end of last month.
- j) **Working Party preparations for the Remembrance Day service 09/11/08:** Cllr P Baker had circulated all with details of the event.
- k) **CALC AGM, 09/10/08:** Cllr G Witcomb - Sam Shippen, Chair of the Society of Local Council Clerks had been the speaker at this year's AGM; the CALC's accounts showed the loss next year of grant funding but they were looking to other sources of income.
- l) **Street Scene Workshop:** held 14/10/08 attended by Cllrs A Kelly, Mrs A Glendenning and Mrs M Owen; report circulated. Cllr A Kelly was thanked for providing the report.
- m) **Marlbrook Tip Committee Meeting:** held 22/10/08 attended by Cllrs A Kelly and Mrs M Owen; report circulated including information relating to expected cessation of lorries by June 2009 with damaged roads to be re-surfaced then and concerns about the water run-off to be raised at this council's next Environment & Highways Committee meeting. Cllr A Kelly was thanked for providing the report.
- n) **LCS Training Seminar:** the second module which took place 23/10/08 was well received.

08/076 Next Training Module

It was agreed to set the date for the next training module 'The Team' at 4th December 2008.

08/077 Response to BDC Consultation on Annual Review of Polling Stations

It was agreed the existing arrangements are satisfactory.

08/078 Allowances for Parish Councillors – review of the District Independent Remuneration Panel

It was agreed to retain the current arrangements, ie pay the Chairman an annual allowance, currently £350 and pay member councillors travel and subsistence allowance for any parish council business they undertake outside the parish.

08/079 Finance Report and bills for payment

The report as circulated, including bills for payment, was approved.

08/080 Items for consideration at next meeting not already mentioned + information

Production of the newsletter – all committees were asked to provide editorial/ information to Cllr A Kelly for discussion at the next meeting.

The next meeting would consider the precept for 2009-10.

The Chairman will be absent for the next meeting which will therefore be chaired by the Vice-Chairman.

Information - the clerk advised:

- Catshill Village Hall request for prizes for the annual Christmas Art Competition
- Temporary Road Closure, Golden Cross Lane from its junction with Oak Road for 30m in a south westerly direction to carry out essential repair works, expected for one day starting 01/12/08.
- Bromsgrove Community Safety Partnership Tasking Group advise to reduce the risks of arson by removing any pallets/burnable materials from business premises.

08/081 Date and time of next meeting

The next Parish Council meeting will be held on Thursday 27th November 2008 at 7.30pm.

This meeting ended at 9.30pm

Signed.....
Chairman of Catshill & North Marlbrook Parish Council

Date.....
27th November 2008

Minute no. 08/070

Notes relating to the Open Forum

Ms Rachel Kennett, BDC's Waste Policy and Promotions Officer

Ms Kennett gave a presentation on the new regime for waste collection to start next year concerning the collection of green waste. If they require collection of green waste, then residents will be expected to pay an additional charge (£30pa) for a 2-weekly collection between March and November 2009. The bins will be labelled using property-specific non-transferable labels. Stolen stickers will be rendered void; BDC will replace stolen stickers upon application.

Even if residents choose not to use the service, they are urged to retain their existing bins for use when the new co-mingled waste collection service is introduced (this will be when the new facility at Norton opens). In the future residents will be expected to have three wheelie bins per property and to sort waste appropriately.

The new calendars showing the collection days for this area in 2009 will be circulated by the end of next month.

Information deposited with the clerk included:

- Leaflets on home composting + availability of composting bins
- A5 flyers on Christmas 2008 recycling and refuse collection dates
- A4 posters on Christmas 2008 recycling and refuse collection dates, for the notice boards
- A4 posters on Christmas tree recycling in January 2009, for the notice boards

County Councillor Mrs Sheila Blagg (SB) (Woodvale Ward) had sent apologies for absence and had provided a detailed Parish Council briefing for October 2008, copied to all members.

Mr Don Prust

Thanks for clearing the overgrowth on public right of way between Church Road and Stourbridge Road (PRoW no. 525).

Remembrance Poppies were available from Mr Prust.

Posters for the bonfire and fireworks evening at the Meadow had been put up around the parish, but the one at St Luke's had been removed.

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